



ASSOCIATE MEMBERSHIP CRITERIA FOR SARLSA CLUBS AND PROVINCES.

1. *The membership status of Provinces and Clubs will be determined by their compliance with SARLSA membership requirements and will be recognized as a **FULL MEMBER** or **OBSERVER MEMBER**.*
 - a) *Any Club or Province that wants to register with SARLSA as a member must first meet all the necessary requirements as mentioned in para. 2.*
 - b) *A Club or Province that meets all the requirements will be seen as a **"Full" Member**.*
 - c) *All **"Full members"** will be subjected to an annual audit process to ensure continuous compliance to membership requirements. Members that do not comply to membership requirements will have 12 months or one year grace to get their house in order. Members that fail the audit process in the second year will be downgraded to "Observer" status.*
 - d) *Members that do not comply with the SARLSA membership requirements will have an **"Observers"** status.*
 - e) *Member's with **"Observers"** status will not be able to participate in any SARLSA competitions, but a separate competition will be set in place for the Observer teams to participate in, under the supervision of SARLSA,*
 - f) ***Only Clubs and Provinces with "Full membership" status will be able to participate in SARLSA competitions.***
 - g) *If a Province does not have **"Full membership"** status, all the Clubs in this Province with **"Full membership"** will be registered with the nearest **"Full Member"** Province for administrative purposes.*
 - h) *An elected Provincial Chairperson who is chair of a Province that does not qualify as a full member will serve on the Board but **without any voting rights***
 - i) *SARLSA's National team may only be selected from a **"Full Member"** Club or Province.
If a player is earmarked for the National Team and he is not registered with a **"Full member"** Club, he will have to register and train at the nearest Club with **"Full membership"** status.*



- j) Only Clubs and Provinces with “**Full membership**” status will qualify for any financial support from SARLSA.

2.1. REQUIREMENTS THAT A FULL MEMBER CLUB MUST COMPLY WITH.

- a) Provincial chairman should audit their clubs and send a confirmation letter that a club comply to SARLSA membership requirements and is accepted as an associate member of the province to the Secretary General for notice and approval.
- b) The following documents must accompany the confirmation letter:
- a. Signed Club Constitution, approved by SARLSA, must be submitted.
 - b. SARLSA approved Club badge and color’s must be submitted.
 - c. Signed Club Chairman's work description must be submitted.
 - d. Proof of suitable fields must be submitted.
 - e. A club must have at least 20 registered players.
 - f. Club fees must be paid up to date.
 - g. Minutes of the Annual General Meeting must be sent to SARLSA annually.

2.2 Club Management.

Proof must be forwarded that a club has the following members

- a) A Chairperson. Elected by all members of the Club during a Club AGM or Special General meeting. The minutes of the AGM or Special General Meeting where the Club Chairman has been voted in, must be submitted.
- b) Vice Chairman
- c) Secretary.
- d) At least one L1 qualified referee.
A period of one year grace will be given to a Club that does not have a



L1 qualified referee to assist in the training of a referee to obtain this qualification. If proof of the qualification cannot be lodged by the time

that the SARLSA Annual Audit is done, the Club will revert back to an “Observer” states.

- e) *At least one L1 qualified coach.
A period of one year grace will be given to a Club that does not have a L1 qualified coach to assist in the training of a coach, to obtain this qualification. If proof of the qualification cannot be lodged by the time that the SARLSA Annual Audit is done, the club will revert back to an “Observer” states.*

All the documentation referred to in Para 2 and 3 must be sent to the Secretary General for archives purposes and also to submit it to the Council for approval.

3.1 PROVINCIAL FULL MEMBERSHIP REQUIREMENTS.

- a) *A Province must have a Provincial Chairperson elected by all the Clubs in its Province.*
- b) *The Province must consist of at least two **Full member** Clubs.*
- c) *The Province must have a bank account and will also have control over all fees that are meant for the Clubs under his jurisdiction and all income generated by Clubs. Distribution of these fees to the Clubs will be the responsibility of the Provincial Chairperson.*
- d) *Signed Provincial Chairperson's work description must be submitted.*
- e) *The Province must have a signed SARLSA accepted Constitution.*
- f) *Minutes of the annual Provincial AGM must be sent to SARLSA annually.*
- g) *All the Province's Club fees, under its jurisdiction, must be paid up to date.*
- h) *All provinces must be registered as an NPO.*
- i) *The Province must have a Junior Rugby League team. If the Province does not have a Junior team, a grace period of one year will be given to the Province to comply with this requirement. If by the next SARLSA annual audit the Province has not complied with this the Province **Full member** states will revert back to **Observer** States*
- j) *The Province is subjected to an annual membership audit process.*



3.2 MANAGEMENT OF A PROVINCE.

Proof must be forwarded that a Province has the following members

- a) *A Provincial Chairperson. The minutes of the AGM or Special General Meeting where the Provincial Chairman has been voted in by all the Clubs in its region, must be submitted.*
- b) *Provincial Vice Chairman*
- c) *Secretary.*

All the documentation mentioned in Para 4 and 5 must be sent to the Secretary General for archives purposes and also to submit it to the Council for approval.